

**Meeting of the Executive
Monday 14 March 2005 at 7.00 pm
LIST OF DECISIONS**

PRESENT: Councillor Coughlin (Vice-Chair, in the Chair) and Councillors Beswick, Fox, Jones, D Long and R S Patel.

Apologies for absence were given on behalf of Councillor John, Kagan, Lyon and Thomas.

Councillors Mrs Fernandes, Fiegel and H B Patel also attended the meeting.

ITEM 1 Vital Signs Quarter 3

Summary:	This report introduces the Vital Signs for the period October to December 2004. The Vital Signs set out the data on the Council's performance against the key priority indicators.
Ward(s):	All
Decision Taken:	that the digest which provides a clear and concise summary of performance over the previous 4 quarters, with comments from Executive Lead Members and key officers, be noted.

ITEM 2 West London Economic Development Strategy

Summary:	The West London Partnership has recently published a new West London Economic Development Strategy. This report summarises the contents of the strategy and highlights the way forward in terms of developing an accompanying action plan.
Ward(s):	All
Decision Taken:	that the West London Economic Development Strategy be endorsed.

ITEM 3 School Forum Membership

Summary:	This report asks the Executive to approve a minor change to the membership of the Schools Forum from December 2005.
Ward(s):	All
Decision Taken:	that the Early Years Development and Childcare Partnership (EYDCP) seat on the Schools Forum be deleted and replaced with two new seats, one for a Nursery School Head representative and one for a Nursery School Governor.

ITEM 4 Grants Programme

Summary:	This report provides an overview of the Main Grants Programme, April 2005 – March 2006. It seeks decisions from Members on the allocation of this budget.
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Ward(s):	All
Decision Taken:	<p>(i) that the recommendations for the allocation of the Main Grants Programme for April 2005 to March 2006 as summarised in Appendix A (see attached) and detailed in the individual reports attached at Appendix B of the report from the Director of Education Arts and Libraries be noted and approved subject to the standard grant conditions (Appendix F) and other relevant additional conditions contained in paragraph 5 and 8 of the report in Appendix B.</p> <p>(ii) that the Cultural Services Unit be allowed to allocate, manage and administer the Navratri and Dashera festivals funding from 2005/6 onwards in line with all other Brent Council Festivals funding and that the unit should also allocate, manage and administer the grant funding for the Tricycle Theatre as set out in paragraph 8 of the report.</p> <p>(iii) that an allocation of £10,856 be approved to deliver training and capacity building to the voluntary sector organisations by the Voluntary Sector Support Team.</p>

ITEM 5 Award of Contract for Willesden Green Library/ Grange Museum

Summary:	This report requests authority to award contracts as required by Contract Standing Order No 89. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to whom the contract should be awarded.
Ward(s):	All
Decision Taken:	<p>(i) that the tendering procedure for the construction contract for the Redevelopment of Willesden Green Library Centre and the Relocation of the Grange Museum be noted and approved and approval given to the evaluation criteria in paragraph 3.8 of the report from the Director of Education, Arts and Libraries;</p> <p>(ii) that approval be given to the omission and addition of the items outlined in paragraphs 4.7.1 - 4.7.3 of the report from/to the construction contract;</p> <p>(iii) that approval be given to the re-allocation of £171,184 from the existing Libraries Health and Safety Capital Budget for expenditure on the Willesden Green Library Centre / Grange Museum capital project.</p> <p>(iv) that approval be given to the award the construction contract for the redevelopment of Willesden Green Library Centre and the Relocation of the Grange Museum to Mitie Property Services (UK) Ltd.</p>

ITEM 6**Annual Review of Fees and Charges for Adult Services**

Summary:	This is an annual report notifying Members of non-discretionary increases in charges and seeking approval to raise discretionary charges in line with the Council's budget setting and charging policies for the year 2005/06. Charges relating to long and short-term residential and nursing care as defined under the Charging for Residential Accommodation guidelines (CRAG) will be applied from 11 th April 2005. All other charges will apply from this date as it coincides with the new benefit year.
Ward(s):	All
Decision Taken:	<p>(i) that the changes to non discretionary charges identified in section 3.1.1 of the report from the Director of Social Services relating to residential and nursing care charges be noted;</p> <p>(ii) that approval be given to the changes to discretionary charges summarised in section 3.2.11 of the report from the Director of Social Services.</p>

ITEM 7**Partnership working with Voluntary Sector Organisations**

Summary:	The report outlines the continuing development of the Social Services Department's working partnership with the voluntary sector. This is more in tune with a modern Brent and better meets the needs of our diverse community.
Ward(s):	All
Decision Taken:	<p>(i) that approval be given to one year grants to the following voluntary groups as detailed paragraph in 3.14 for the year 2005/6:</p> <p style="padding-left: 40px;">Brent Bereavement Brent Triangle Mission Dine New Testament Church of God WISE Brent Crossroads</p> <p>(ii) that the progress in respect of partnership working with the voluntary sector be noted.</p>

ITEM 8**Authority to Award Furniture Removals and Storage Services Contract**

Summary:	This report requests authority to award the contract for furniture removals and storage services as required by Contract Standing Order No 89. This report summarises the process undertaken in tendering this contract and, following the completion of the evaluation of the tenders, recommends to which contractor the contract should be awarded.
Ward(s):	All
Decision Taken:	<ul style="list-style-type: none"> (i) that the amendments to the report circulated relating to the contract terms circulated at the meeting be noted; (ii) that approval be given to the award of the contract for Furniture Removals and Storage Services to Robinsons International Removals Limited; (iii) that officers extend the Council's current contract with Dymocks International Limited for the Furniture Removals and Storage Services for a further two months from 1st April 2005 until 31st May 2005 on terms as noted in paragraph 5.1 of this report; (iv) that delegate authority be given to the Director of Housing Services to finalise the terms for the extension (in consultation with the Borough Solicitor if such terms are to change from the current terms of the contract).

ITEM 9**Supporting People Programme and Approval of 5 Year Strategy**

Summary:	The Supporting People programme provides housing support to vulnerable people. This report provides information about the progress of the programme in Brent. It summarises the proposed priorities for the 5 Year Supporting People Strategy and asks for approval of the Strategy. It also identifies the key priorities of the West London and Cross London Supporting People strategies which provide the regional context.
Ward(s):	All
Decision Taken:	<ul style="list-style-type: none"> (i) that approval be given to the London Borough of Brent 5 Year Supporting People Strategy; (ii) that approval be given to the draft 5 Year West London Supporting People strategy; (iii) that the financial and legal issues and other progress on the Supporting People programme during 2004/5 be noted;

ITEM 10**Environment Capital Spend Programme 2005-2006**

Summary:	This report gives Members further information on elements of the Environment Capital Programme for 2005/06 and seeks scheme approval where required over and above that already obtained in the Budget Setting Reports. Members will receive a separate report on the Highways Maintenance Major Works programme and the TfL funded Borough Spending Plan will be reported to the Highways Committee, which will account for the balance of the Environment Capital programme.
Ward(s):	All
Decision Taken:	<p>(i) that approval be given to the schemes included in Appendix 1 of the report from the Director of Environment highlighted as requiring scheme approval, amounting to £1,100k;</p> <p>(ii) that the Director of Environment report to the next meeting on details of the Highways Maintenance Major Works Programme and reports to a future meeting of the Highways Committee on TFL Grant works.</p>

ITEM 11**Environment Fees & Charges**

Summary:	This report proposes changes to a range of fees and charges levied by various service units in Environmental Services. Agreement is sought to the levels of fees and charges proposed in relation to specific services provided by Land Charges, Trading Standards, Health Safety & Licensing, Environmental Health and Cemeteries & Mortuary. Fees and charges for Parks and Sports will be the subject of a separate report following a review which is presently being undertaken.
Ward(s):	All
Decision Taken:	<p>(i) that the levels of fees and charges proposed in paragraphs 3.1- 3.6 and Appendices 1-5 of the report from the Director of Environment. be approved;</p> <p>(ii) that approval be given to the charges for the Cemeteries and Mortuary service applying from 10th January 2005 with retrospective effect; that the Registrars' change should apply from 1st May 2005; and that all other charges should apply with effect from 1st April 2005.</p>

ITEM 12**Energy Strategy Report**

Summary:	This report updates members on national and London-wide energy policy issues following a paper to this Committee last year which agreed a response to the Mayor's Energy Strategy. It then outlines the current initiatives being undertaken to address such issues at the local level and proposes an Energy Policy Statement to deliver improvements in energy conservation, efficiency and awareness and help guide further action in line with the Council's Corporate Strategy
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	and corporate Environmental Policy.
Ward(s):	All
Decision Taken:	<ul style="list-style-type: none"> (i) that the current situation with regard to national and London-wide energy policy issues be noted; (ii) that the proposed Energy Policy Statement to help guide further action in this area be agreed (Appendix A of the report from the Director of Environment refers); (iii) that the emerging Energy Action Plan be noted and that officers: <ul style="list-style-type: none"> (a) progress such actions within existing resources and relevant legislation, and (b) report back to the Executive or relevant decision-making body on actions which require further approval and/or resources. (iv) that it be noted that corporate responsibility for ensuring a coordinated approach to such issues has been attributed to the Director of Finance.

The meeting ended at 7.30 pm

D COUGHLIN
Vice Chair, in the Chair

Grants to Voluntary Organisations

	Name of organisation	Amount Approved for 05/06
1	African Child (UK)	0.00
2	African Women Care	4,000.00
3	African Women Coalition	9,000.00
4	Afri-Caribbean People's Organisation	5,071.00
5	Age Concern	88,700.00
6	Asian Women's Resource Centre	10,000.00
7	Association of Muslims with Disabilities	10,000.00
8	Bang Edutainment Ltd	20,000.00
9	Barham Park Veteran's Club	0.00
10	Bengali Community Education Centre	0.00
11	Bethel Community Services	3,790.00
12	Black Disabled People's Association	3,500.00
13	Brent Advocacy Concerns	27,620.00
14	Brent Alcohol Counselling Service	8,980.00
15	Brent Arts Council	10,000.00
16	Brent Association for Voluntary Action	30,000.00
17	Brent Association of Disabled People's LTD	153,190.00
18	Brent Black African & Caribbean Mental Health Consortium	0.00
19	Brent Community Housing Ltd.	11,500.00
20	Brent Domestic Violence Forum	0.00
21	Brent Indian Association	73,000.00
22	Brent Indian Community Centre	20,197.00
23	Brent Irish Advisory	36,100.00
24	Brent Mencap	50,000.00
25	Brent Neighbourhood Watch Association	20,000.00
26	Brent Refugee Forum	0.00
27	Brent Somali Community	500.00
28	Brent Women's Aid	0.00
29	Brent Youth Company	15,000.00
30	British Muslim Women's Association	2,169.00
31	Carlton Handicapped Children's Group	3,954.00
32	Chameleons Amateur Dramatic Society	1,600.00
33	Church End & Round Wood Youth & Community Asso	5,000.00
34	Compusoft Training Centre	0.00
35	Creative Kids	0.00
36	Cricklewood Homeless Concern	10,000.00
37	Daniel's Den	0.00
38	Dayah (The Somali Youth Development Programme)	5,500.00
39	Dayspring Supplementary School	0.00
40	Drama Workhouse	6,000.00
41	Elcena Jeffers Foundation	0.00
42	Fairbridge In London	0.00
43	Federation of Patidar Association	10,000.00
44	Flamingo Carnival Arts	0.00
45	Hands in Unity	0.00
46	Healthy Care Ltd	0.00
47	Hindu Council & Navratri	71,750.00
48	Home Start Brent	0.00
49	Horn of Africa refugee Welfar Group	3,280.00

50	Horn Stars	0.00
51	I Serve	0.00
52	Kensal Green Under Five Group	0.00
53	Kingsbury District Guides	300.00
54	Kingsbury's Asian Elders Group	1,600.00
55	Kulmis Advisory Service	0.00
56	London Tamil Centre	3,238.00
57	Magnolia Senior Citizens Club	1,200.00
58	Mathematics	1,788.00
59	Middlesex Association for the Blind	3,000.00
60	Middlesex ITEC Ltd	40,863.00
61	New Testament Community Project	2,250.00
62	Oasis Education Alliance	0.00
63	Oxford Kilburn (OK) Club	10,000.00
64	Pakistan Workers Association	39,250.00
65	Polish Saturday School	1,000.00
66	Preston and Mall Youth & Community Centre	0.00
67	Prisoners Liaison Information & Advisory Service	0.00
68	Queen's Park Area Resident's Association	2,000.00
69	Relate Central Middx	13,000.00
70	Road Peace	2,000.00
71	Safe Start Foundation	29,000.00
72	Samaritans	16,300.00
73	SIRI Behavioural Health	10,000.00
74	Somali Advice & Education Group	1,600.00
75	St Kitts & Nevis Friendly Association	700.00
76	St Michael's Youth Project	14,166.00
77	Symbiosis Project	1,750.00
78	Tamil Association of Brent	9,238.00
79	Tamil United Club	1,000.00
80	Trampoline	0.00
81	Tricycle Theatre	218,000.00
82	U Can Do I.T.	0.00
83	VH Whizz Kids	0.00
84	Victim Support Brent	38,500.00
85	Victim Support Brent (School Project)	0.00
86	Willesden Business Association	0.00
CAPACITY BUILDING		10,856.00
TOTAL		1,202,000.00

* Hindu Council (Brent) - Revenue Grant
Hindu Council (Brent) - Navratri Festival Grant